



# Out Of Town Expenses

△ Joint Filers: If both are using this worksheet, each person should complete their OWN copy. Do NOT combine expenses. Also use Equipment and / or Out of Town Worksheets as needed.

**Please round all amounts to the NEAREST \$1.00.**

(For example, enter \$42 for a deduction of \$42.49. Enter \$43 for a deduction of \$42.50)

Name:

Tax Year:

## Unreimbursed expenses for work and/or job searches while away from home OVERNIGHT

\* Please combine multiple trips to the same location on one line.

\* Do not list any work-related travel for which you received more than \$25/day in meal reimbursements.

\* Please denote whether related to 1099 or W2 earnings.

Employer / Payer	Income Type	City/State	Inclusive Dates	Total Days	Per Diem Rec'd/ Day or Wk?
	<input type="checkbox"/> 1099 <input type="checkbox"/> W2				
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	<input type="checkbox"/> 1099 <input type="checkbox"/> W2				
	<input type="checkbox"/> 1099 <input type="checkbox"/> W2				

## Totals from All Road Jobs

	W-2	1099	
<b>Travel Between Home and Job</b>	\$	\$	<i>Air, bus, train fares to/from out of town job location.</i>
<b>Lodging</b>	\$	\$	<i>Hotels, apartments, plus any fees for internet access, cable TV, etc.</i>
<b>Local Transportation</b>	\$	\$	<i>Buses, cabs, etc. at job location - include daily commuting to and from job.</i>
<b>Rental Car</b>	\$	\$	<i>Include gas, tolls, and parking. (If used own car, please fill out Auto section of the Equipment worksheet.)</i>
<b>Tips</b>	\$	\$	<i>Housekeeping, airport, etc.</i>
<b>Incidentals</b>	\$	\$	<i>Housewares, drugstore, etc.</i>
<b>Laundry and Cleaning</b>	\$	\$	<i>Suggested: \$5 per week away from home.</i>
<b>ATM Fees</b>	\$	\$	
<b>Misc.</b>	\$	\$	<i>For:</i>